Appendix C

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| OE-logo  Use the information listed here, and gathered prior to every OEMP activity, as the basis of a Tailgate Safety Meeting/Heads-up for leaders and, at the start of every activity, with all participants.  **Safety Meeting Log** | | |  | | --- | |  | |
| ETING LOG | |  |
| SUPERVISOR/LEADER: | | DATE: |
| ATTENDANCE (at Tailgate Safety Meetings): | | |
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| DESCRIPTION OF ACTIVITY: | |  |
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| HAZARDS IDENTIFIED: | |  |
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| **P**ersonal **P**rotective **E**quipment REQUIRED: | | |
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| OTHER MITIGATION MEASURES: | |  |
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| GROUP DISCUSSION/COMMENTS: | | |
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| OTHER: |  |  |