**Permit/Trailhead Checklist**

# Ranger’s Name:

**Trailhead Information:**

Trailhead Name:

Arrival Date: / / Departure Date: / /

# of vehicles: # of vehicles:

With Pass/Without Pass: / With Pass/Without Pass: /

Observations:

**Information Boards *(If something needs fixed/replaced, explain in detail below)***

 Posters clean, like new appearance Information is current/pertinent

 All unused staples are removed All handouts are in stock

 Boards stable/paint in good condition Other:

# Permit Boxes

 Blank Permits are in stock Remove all completed permits

 Pens are available/working Box is clean/all trash removed

 Boxes stable/nails-screws tight Brochures are in stock

# General Area

 Parking lot is clean Parking barriers are functioning

 Fire rings are clean Regulations are being obeyed

# Other Comments/Observations: